How to Download Files and Folders from Box

To Download a Folder:

1. Place your mouse to the far right of the folder you want to download.
2. Hover until you see see three dots (…) and "More Options" appear.
3. Click the three dots and select "Download."
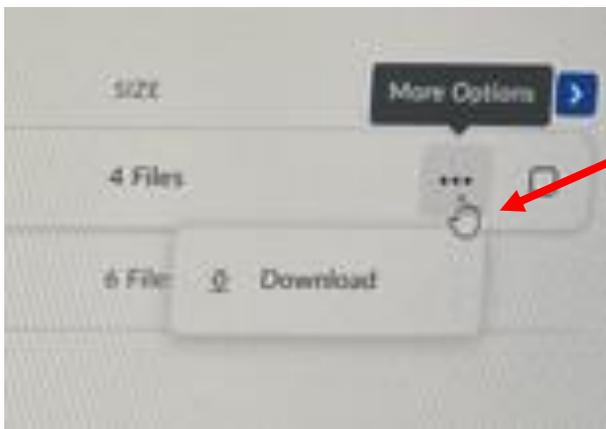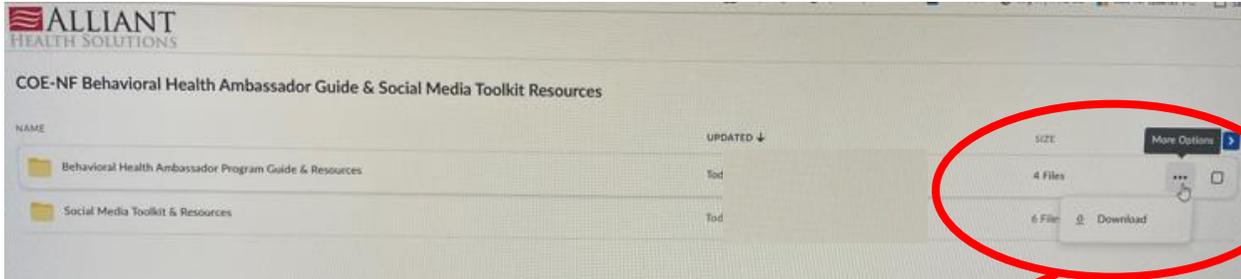
To Download a Single File:

1. Click the folder you want to open.
2. Once you open the folder, you will see the files you can download.
3. Place your mouse to the far right of the file you want to download.
4. Hover until you see see three dots (…) and "More Options" appear.
5. Click the three dots and select "Download."

Resources